

**For agents – please send applications to enrol@nswenglish.com.au AND marketing@aic.nsw.edu.au**

## Australian International College Student Application Form

### PART A - PERSONAL INFORMATION & EDUCATION

Personal Details	Overseas Student Health Cover (OSHC) (International students)
Family Name:	Do you have a current Australian visa?  <input type="checkbox"/> Yes <input type="checkbox"/> No  If yes, what visa type? <b>• Visa type</b> (Please tick):  <input type="checkbox"/> Student <input type="checkbox"/> Working Holiday <input type="checkbox"/> Tourist <input type="checkbox"/> Other (Please specify) _____ Expiry date: _____
Given name:	
Date of Birth:	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
<b>Australia Address(Mandatory):</b>	<b>• DHA for COE</b> (If applicable): _____ Do you require the College to arrange Student Health Cover (OSHC) for you?  <input type="checkbox"/> No / <input type="checkbox"/> Yes (If required, please tick the type of cover):  How many months? _____ months (From _____ To _____)  <input type="checkbox"/> Single <input type="checkbox"/> Couple <input type="checkbox"/> Family
State:	
Postcode:	
Home phone:	
<b>Home Country Address (Mandatory):</b>	<b>Accommodation &amp; Arrival Services (International students)</b>
Home phone:	
Mobile:	
Email:	
Country of Birth:	<b>Disability</b>
Nationality:	Please tick ( <input type="checkbox"/> ) if you require: <input type="checkbox"/> Homestay <input type="checkbox"/> Airport pickup
Passport Number:	<b>Disability</b>
<b>Emergency Contact Details:</b>	Do you consider yourself as having a disability, impairment or long-term condition?  <input type="checkbox"/> No <input type="checkbox"/> Yes  If yes, please indicate the condition  <input type="checkbox"/> Hearing <input type="checkbox"/> Physical <input type="checkbox"/> Intellectual <input type="checkbox"/> Learning <input type="checkbox"/> Mental illness <input type="checkbox"/> Vision <input type="checkbox"/> Medical <input type="checkbox"/> Acquired Brain <input type="checkbox"/> Other
Name:	
Address:	
State:	
Postcode:	
Relationship to you:	
Home phone:	
Mobile Phone:	If other, please give details:
Email:	

Previous Studies		English Language												
What is your highest completed school level? _____		(a) English Proficiency I have taken a recognised English test in the past two years (e.g. IELTS, TOEFL, TOEIC, PTE)  Name of test: _____  Date of test: _____  Score achieved: _____  <i>Please attach copies of any relevant English qualifications.</i>												
In what year did you complete the above school level? _____														
Learning Needs														
Do you have any special learning needs? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide what learning needs you require: _____														
USI Number														
What is your USI Number? <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>														
Please visit <a href="https://www.usi.gov.au/">https://www.usi.gov.au/</a> for information about how to get your USI if you do not have one.														
Credit Transfer Application														
Do you want to apply for credit transfer for the units of competency you previously completed at another RTO in Australia? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, you can skip this part and go to Part B)														
Please write down the course/s for which you have an AQF certificate or record of results. You must provide any evidence with this application.														
Qualification		Certificate	Record of Results											
1.		<input type="checkbox"/>	<input type="checkbox"/>											
2.		<input type="checkbox"/>	<input type="checkbox"/>											
3.		<input type="checkbox"/>	<input type="checkbox"/>											
4.		<input type="checkbox"/>	<input type="checkbox"/>											

**PART B – FEE AND COURSE SELECTION**
**Intake**

Cookery and Hospitality Courses		
Stand-alone Courses		
Select	Qualification	Duration
<input type="checkbox"/>	SIT40521- Certificate IV in Kitchen Management CRICOS Code: 109495M	102 weeks (8 terms)
<input type="checkbox"/>	SIT50422 Diploma of Hospitality Management CRICOS Code: 110464H	102 weeks (8 terms)
<input type="checkbox"/>	SIT60322 Advanced Diploma of Hospitality Management CRICOS Code: 110465G	130 weeks (10 terms)
Packaged Courses		
<input type="checkbox"/>	Cert. IV in Kitchen Management + Diploma of Hospitality Management	130 weeks (10 terms)
<input type="checkbox"/>	Cert IV in Kitchen Management + Diploma of Hospitality Management +Advanced Diploma of Hospitality Management	154 weeks (12 terms)
<input type="checkbox"/>	Diploma of Hospitality Management + Advanced Diploma of Hospitality Management	130 weeks (10 terms)

**2023**

<input type="checkbox"/>	23 Jan 2023
<input type="checkbox"/>	17 April 2023
<input type="checkbox"/>	17 July 2023
<input type="checkbox"/>	09 Oct 2023

**2024**

<input type="checkbox"/>	29 Jan 2024
<input type="checkbox"/>	22 April 2024
<input type="checkbox"/>	15 July 2024
<input type="checkbox"/>	14 Oct 2024

**2025**

<input type="checkbox"/>	03 Feb 2025
<input type="checkbox"/>	28 April 2025
<input type="checkbox"/>	21 July 2025
<input type="checkbox"/>	13 Oct 2025

For all tuition and non-tuition fees please visit our website at <http://aic.nsw.edu.au/tuition-fee/>.

Students must be deemed to be competent in all units of competency for each qualification to be awarded with the certificate.

Additional non-tuition fees		
Enrolment Fee	A\$300	Non - refundable
Chef's uniform, toolkit & materials fee (Commercial cookery courses only)	A\$1,100	Non - refundable
Materials fee (Hospitality Courses)	A\$250	Non - refundable
RPL fee	A\$300 per unit	Non - refundable
Credit transfer fee	A\$500	Non - refundable
Re-assessment fee/Late submission <sup>1</sup> (Theory Unit)	\$150 per unit	Non - refundable
Re-assessment fee (cookery course – Practical Unit)	\$400 per unit	Non - refundable
Late submission logbook (Work placement)	A\$400	Non - refundable
Re-Issue CoE	A\$50	Non - refundable
Accommodation Services	A\$200	Non - refundable
Airport pick-up (One-way)	A\$100	Non - refundable
Late payment fee	A\$150	Non - refundable
Withdrawal application fee	A\$500	Non - refundable
Printing Fee	A\$0.20 per page (BW) / A\$1.00 per page (Colour)	Non - refundable

<sup>1</sup> This fee is charged when students do not attend on scheduled assessment date. Students are entitled to 2 assessment attempts for each unit free of charge. If the student is unsuccessful after 2 assessment attempts they will be required to repeat the unit and pay the repeat unit fee. Students found to have cheated or plagiarised work will not be entitled to re-sit assessments, instead they will be required to repeat the unit and pay the repeat unit fee. More details are in the Student Information Handbook.

**PART C – BACKGROUND AND Genuine Temporary Entrant (GTE) Assessment**

**Education  
Background**

All the courses you have undertaken in overseas and/or Australia. Both Qualification and Institution.

Courses	Country	Year

**Work Experience**

Details of previous employment	Year

**Genuine Temporary Entrant (GTE) Assessment**

This section helps Australian International College assess whether you meet the Australian Government's Genuine Temporary Entrant (GET) criteria. It is important that the section is correctly completed and that all required documentation is attached.

Students use only, forms completed by agents won't be accepted. See [www.border.gov.au/StudyinAustralia/Documents/direction-no-69.pdf](http://www.border.gov.au/StudyinAustralia/Documents/direction-no-69.pdf) (If the space for the answer is not enough, please provide your answers on a separate sheet.

1. Have you, your spouse or any dependents travelled to Australia before?  Yes  No  
If yes, when and for what reasons?

2. Have you, your spouse or any dependents ever had an Australian visa application denied or an Australian visa cancelled?  Yes  No  
If yes, please provide more details.

3. Have you ever held a visa from any other country?  Yes  No  
If yes, which country and for how long?

4. Do you have any immediate family members (e.g., children, parents) who will remain in your home country whilst you are in Australia?  Yes  No

If yes, please provide more details (Name/s and the relationship to you):

5. What is your marital status?  Single  Married  De Facto  Separated/Divorced  
If you have a spouse/partner, is he/she coming to Australia with you, as a dependent on your student visa?

Yes  No

If yes, has he/she previously applied for an Australia visa?  Yes  No

Please provide his/her full name:

6. Do you have any children?  Yes  No

If yes, how many and will they accompany you to Australia?

7. What do you expect your total expenses to be for the duration of your stay in Australia?

Please check: <https://immi.homeaffairs.gov.au/visas/web-evidentiary-tool>

8. Who will fund your studies for the duration of your course?

Please provide evidence of funds (I.e., bank statements for the past 3 months, loan documents, financial guarantee from sponsor, etc.).

9. Have you previously studied in Australia?  Yes  No

If yes, please provide: (name of the institution, course taken, period of study, results – pass/fail)

10. Why did you choose to study in Australia and not in your home country?

11. Why have you chosen to study this course/s?

12. What are the key aspects of this course that interest you the most?

13. Why have you chosen Australian International College instead of other education providers?

14. Are you changing your area of study from previous studies or work experience?  Yes  No  
If yes, why?

15. What are your job prospects and salary expectations in your home country upon completion of this course?  
What position/roles within the industry are you considering applying for?

16. Please provide any other information relevant to AIC when considering your application.

17. Student Checklist:

Supporting Documents to Attach	
Passport	
Bank Statement	
Qualifications (Overseas and Australia if applicable)	
Current CoE (If applicable)	
Current Visa (If applicable)	

**PART D: STUDENT DECLARATION**

I declare that all the information I have provided on this form is correct and complete and I understand that my enrolment can be cancelled in the case of my failure to provide correct information.

I acknowledge that I have read and understood Australian International College's terms and conditions of enrolment as set out in the Student Handbook, Cancellation and Refund Policy, course structure and requirements, which are detailed in brochures. The above mentioned documents can be downloaded from the Australian International College's website.

I acknowledge that I understand fees and conditions in relation to this form and all refunds are subject to Australian International College's Cancellation and Refund Policy.

<b>Student's Name:</b>	
<b>Signature:</b>	<b>Date:</b>

<b>Agent Company Name:</b>	
<b>Representative Name:</b>	or stamp here
<b>Signature:</b>	<b>Date:</b>

OFFICE USE ONLY			
The student has been deemed to be <input type="checkbox"/> <b>suitable</b> / <input type="checkbox"/> <b>unsuitable</b> to enrol for the qualification/s.			
Checklist (Tick all that apply)	<input type="checkbox"/> Previous <b>qualifications</b> are related to the course/s <input type="checkbox"/> Previous <b>employment</b> is related to the course/s <input type="checkbox"/> <b>Future</b> and <b>career plans</b> are consistent with the course outcomes Other comments (if applicable):		
Officer's name:		Date:	
Signature		Scanned & Filed: <input type="checkbox"/> Yes <input type="checkbox"/> No	