



AUSTRALIAN



**CERTIFICATE IV
IN
KITCHEN MANAGEMENT**

RTO No: 41215
CRICOS Provider Code: 03456K



WELCOME BY PRINCIPAL EDUCATION OFFICER

The mission of Australian International College is a simple one - we provide quality training and assessment to our students to enable them to gain the highest level of skills and knowledge in the hospitality and cookery industry sector.

Harmonizing theory and practice and integrating them successfully with the all the aspects and requirements of training and assessment, is the aim of the learning process. At Australian International College we have established our objectives based on the needs of the industry, expectations of the employers and requirements of the educational standards. These long-term objectives together with the ongoing quality training and assessment have led us to achieve the highest quality in our practices.

At Australian International College you will find a friendly and helpful environment with a mixture of nationalities and cultures among staff and students. Students are valued, respected and treated with the highest integrity. We understand the value of differences and the needs of our students and continuously strive to improve our student-centered approach in the delivery of courses.

When you become a part of our college, you will see that the Australian International College is not only a means to gain a qualification and an internationally accepted certificate, but also a home for you and a valuable investment for your future. The friends and contacts you make during your study here will provide you with a great opportunity in the hospitality and cooking industry that may shape your future career.

Welcome to everyone.

Dr. Stephen P. Rainer BSc, MB, ChB, FRCPA
PEO
Australian International College





HYDE PARK PLAZA

Category 11



FREE



WHY

AUSTRALIAN INTERNATIONAL COLLEGE



1500+ ALUMNI

As of 2023, more than 1500 students have graduated at our college



GENDER EQUALITY

Australia welcomes people from all races and genders. In our college, the gender diversity is evenly split, which means there are equal numbers of male and female students.



MULTICULTURAL

Our college boasts a vibrant mix of cultures from around the world. With countries from Thailand, Indonesia, Philippines, South Korea, Brazil, and more.

YEARS OF EXPERIENCE

The Australian International College was established in 2016 with a vision for delivering quality training and assessment and a passion to achieve beyond the best. Australian International College instills this industry passion in its students by using highly skilled, experienced hospitality industry professionals who are experts in their fields of Culinary Arts and hospitality delivery services. Our teachers not only have extensive training experience, but also have operated their own restaurants where they have made names for themselves as top-class chefs.

CONNECTION IS KEY

The Australian International College has extensive contacts in the Sydney-based hospitality sector through its association with the Thai Restaurant Association which represents over 500 establishments in the Sydney-metro area. This extensive industry contact allows us to remain informed about the skills sets needed by cookery and hospitality professionals so that our students complete their studies fully equipped with the abilities to work in a fast-paced, multicultural hospitality environment.

SYDNEY, THE HEART OF AUSTRALIA

Sydney is the capital of the Australian state of New South Wales (N.S.W.) and lies on the south-east coast of the continent. It has the largest population of any city in Australia with a population of 5 million 'Sydneysiders'. Along with its beauty surrounded by beaches and all tones of green all around the city, Sydney is often called the most multicultural city in Australia and one of the most multicultural cities in the world because of the large range of diverse nationalities found in the city and its suburbs.

aic.nsw.edu.au



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WHY

STUDY COOKERY AND HOSPITALITY

Hospitality is a highly interesting and challenging industry in which to work in. Hospitality offers a wide range of career opportunities and an endless variety of places to work including restaurants, bars, hotels, airlines, cruise ships and event management. To work in the hospitality industry, you need to enjoy helping others, making your guests feel welcome and special while also ensuring that they enjoy their time with you and depart with a memorable experience that will encourage them to return. Hotels, resorts, cruise ships, airlines, restaurants and many of the related service sector industries continue to look for qualified, multi-skilled hospitality professionals. The tourism sector continues to grow not only in Australia, but also around the globe. Tremendous opportunities are available for young people to develop their skills and knowledge for the hospitality industry. This industry is all about passion; a passion for creating an enjoyable environment for customers, a passion for customer service, a passion for working with others, a passion for food.



QUALITY TRAINING AND ASSESSMENT

At the Australian International College, we believe in the value of quality training and assessment and we endeavor to provide our students with the best skills and knowledge. From our trainers and assessors to learning resources, from our premises to student services, we present the best opportunities to our students which will help them achieve their career goals.

EXQUISITE PREMISES JUST FOR COOKERY AND HOSPITALITY

The Australian International College is located in the Sydney CBD which is accessible with easy and convenient public transportation. The college has its own commercial kitchen and restaurant where students can practice their skills and knowledge in a real cookery environment with all the necessary equipment provided to them. Our students have the opportunity to feast on their own creations and enjoy sharing their experience with the fellow students. At your new campus, you can feel the atmosphere of hospitality and cookery immediately, after your rest step into our restaurant.

PARTNERSHIPS WITH PRESTIGIOUS HOTELS AND RESTAURANTS

Australian International College has an extensive network in the hospitality and cookery industry, through contacts with prestigious hotels and restaurants. Thanks to this exhaustive network, our students can complete their work placement at distinguished institutions where they will gain the best skills, knowledge and work experience.

QUALIFIED TRAINERS AND ASSESSORS

Our trainers and assessors are the experts in their field. All of our trainers have long experience and extensive knowledge in cookery and hospitality. Along with our student-centered approach in training, our highly qualified trainers will provide you with the best skills and knowledge, which will guide you throughout your life and career. You will feel the difference right from your first class.





OUR

FACILITIES

The Australian International College follows a student-centered approach to training and assessment. We pride ourselves in opening our premises for students' use for training and assessment, as well as providing an enjoyable experience.

Students have access to a barista station in the restaurant which allows them to enjoy their coffee for free throughout the day, and our restaurant offers lunch specials on a daily basis. In the facilities, students have access to computers, Wi-Fi, printing and photocopying (some additional charges may apply). We value our students and we endeavor to use every means available to make them comfortable and feel like they have a home away from home.





SIT40521

CERTIFICATE IV in

KITCHEN MANAGEMENT

CRICOS CODE: 109495M

COURSES

Duration: 2 Years

- 102 weeks (8 term)
- 60 weeks class time
- 20 weeks work placement
- 22 weeks holiday

Available intake: January, April, July, October

DESCRIPTION

This qualification reflects the role of chefs and cooks who have a supervisory or team leading role in the kitchen. They operate independently or with limited guidance from others and use discretion to solve non-routine problems.

This qualification provides a pathway to work in organisations such as restaurants, hotels, clubs, pubs, cafes and coffee shops, or to run a small business in these sectors.

ENTRY REQUIREMENTS

Students need to be 18 years of age or over.

A band score of IELTS 6.0 or equivalent is required.

Satisfactory completion of Australian Year 10 qualification equivalent.

STUDY MODE

20 hours per week.

The delivery methods include:

- Face to face learning on campus
- Practical training through work-placement
- Trainer-led online learning

CAREERS

- Chef
- Chef de Partie

STUDY PERIODS

At Australian International College, each term consists of 10 weeks which is followed by a 2-week holiday. The total duration of the courses might vary based on holiday periods and intake date. A normal study year starting from January intake follows as below:

Term 1	Break	Term 2	Break	Term 3	Break	Term 4	Break
10 weeks	2 weeks	10 weeks	2 weeks	10 weeks	2 weeks	10 weeks	6 weeks

UNIT STRUCTURE

To be awarded the SIT40521 Certificate IV in Kitchen Management, participants must complete a total of 33 units of competency, consisting of 27 core and 6 elective units.

UNIT TYPE	UNIT CODE	UNIT NAME
Core	SITHCCC023	Use food preparation equipment
Core	SITHCCC027	Prepare dishes using basic methods of cookery
Core	SITHCCC028	Prepare appetisers and salads
Core	SITHCCC029	Prepare stocks, sauces and soups
Core	SITHCCC030	Prepare vegetable, fruit, egg and farinaceous dishes
Core	SITHCCC031	Prepare vegetarian and vegan dishes
Core	SITHCCC035	Prepare poultry dishes
Core	SITHCCC036	Prepare meat dishes
Core	SITHCCC037	Prepare seafood dishes
Core	SITHCCC041	Produce cakes, pastries and breads
Core	SITHCCC042	Prepare food to meet special dietary requirements
Core	SITHCCC043	Work effectively as a cook
Core	SITHKOP010	Plan and cost recipes
Core	SITHKOP012	Develop recipes for special dietary requirements
Core	SITHKOP013	Plan cooking operations
Core	SITHKOP015	Design and cost menus
Core	SITHPAT016	Produce desserts
Core	SITXCOM010	Manage conflict
Core	SITXFIN009	Manage finances within a budget
Core	SITXFSA005	Use hygienic practices for food safety
Core	SITXFSA006	Participate in safe food handling practices
Core	SITXFSA008	Develop and implement a food safety program
Core	SITXHRM008	Roster staff
Core	SITXHRM009	Lead and manage people
Core	SITXINV006	Receive, store and maintain stock
Core	SITXMGT004	Monitor work operations
Core	SITXWHS007	Implement and monitor work health and safety practices
Elective	SITHFAB021	Provide responsible service of alcohol
Elective	SITHCCC026	Package prepared foodstuffs
Elective	SITHCCC040	Prepare and serve cheese
Elective	SITHKOP009	Clean kitchen premises and equipment
Elective	SITHKOP014	Plan catering for events or functions
Elective	SITXHRM010	Recruit, select and induct staff

WORK PLACEMENT

Work placement (work-based learning) will consist of two terms of 48 and 12 shifts of paid or unpaid work for the following two units respectively. SITHKOP013 - Plan cooking operations, SITHCCC043 - Work effectively as a cook, which will run concurrently. These units will be undertaken in Term 5 and then again in term 8, and requires students to spend approximately 200 hours of practical placement in a commercial kitchen in each of those two terms. This time will be scheduled by the college and is reflected in the course duration. Australian International College will arrange placements for students with partner commercial enterprises. If students are already working in an appropriate venue, it may be permitted for their work experience following approval by the trainer and assessor.

DELIVERY MODE AND LOCATION

Participants will be involved in both theory and practical training. Training and assessment is based on a classroom based training model comprised of the following components of delivery, supervision, assessment and support. While classroom-based training sessions aim to develop the knowledge and theoretical understandings required to work within the industry, practical training and experience in real and simulated working environments will help students to perform the required tasks, practice their skills, reinforce their knowledge and prepare themselves for the practical assessments. Classroom settings will ensure full access to computers, internet, whiteboards, workbooks and textbooks as required.

All courses are delivered at 38 College Street, Darlinghurst, 2010, NSW.

ISSUING THE STATEMENT OF ATTAINMENT

In the case where a student decides to withdraw from the course at any stage, Australian International College will issue a Statement of Attainment for units of competency completed as partial completion of their enrolled course within 30 days of the withdrawal approval.

REASONABLE ADJUSTMENT

Australian International College has policies that include reasonable adjustment and access and equity principles. Reasonable adjustment will be provided for participants with special learning needs (such as a disability or learning difficulty) according to the nature of the learning need. Evidence collection can be adjusted to suit individual student needs if required and will be endorsed by a Manager/Coordinator and student.

Reasonable adjustments are made to ensure that the participant is not presented with artificial barriers to demonstrate achievement in the program of study. Reasonable adjustments may include the use of adaptive technology, educational support, and alternative methods of assessment such as oral assessment. The learning need that forms the basis of any adjustment to the training program will be identified and appropriate strategies will be agreed with the student. Any adjustments will be recorded in the student file and will not compromise the competency standard.

RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

Recognition of Prior Learning and Credit Transfer are available for all courses and all students are offered the opportunity to participate in RPL upon enrolment. A streamlined RPL process has been developed which requires the student to make a self-assessment of their skills, participate in an interview with an assessor, provide documentary evidence and demonstrate skills, knowledge and experience.

For further information about course credit and/or RPL, including applicable fees and how to apply, please contact our office.

TRAINING FACILITIES, RESOURCES AND CLASSROOMS

The Australian International College has an established VET infrastructure to serve the needs of the training program and meet the training package requirements. In the facilities, students have access to computers, Wi-Fi, printing and photocopying (some additional charges may apply). Students will have the opportunity to access resources and materials for their self-study sessions through the online learning portal.

FEES

For a full list of student training and assessment and additional fees please refer to www.aic.nsw.edu.au. Students will be provided with training and assessment resources unless otherwise stipulated on the website.

STUDENT SUPPORT AND LEARNING ASSISTANCE

Learning Assistance is available for students requiring additional academic support or remedial literacy/numeracy assistance. One- to-one assistance with assignments and assessment tasks are provided with a prior appointment.

OVERSEAS STUDENTS HEALTH COVER (OSHC)

It is an obligation of being an International Student that you have OSHC. The cost of OSHC is additional to the tuition fee and will vary depending on the duration of your study in Australia. The Australian International College can arrange your cover for you if requested. This fee is payable prior to issuance of your Confirmation of Enrolment (COE). Alternatively, you can use a provider of your choice.

COMPLAINTS AND APPEAL PROCESS

The College has a complaints and appeals procedure to provide students with a fair and equitable process for resolving any complaints or appeals they may have. The complaints and appeals procedure includes a requirement that an independent mediator will be appointed if the student is dissatisfied with the process undertaken by the College. Further information on complaints and appeals can be found at www.aic.nsw.edu.au

GET STARTED

ENROL NOW

1 HOW TO APPLY

To apply for enrolment in this course, students must complete the course application form and attach all the supporting documents mentioned in the application form. The application form can be downloaded from our website. You can email your application to admin@aic.nsw.edu.au. Alternatively, you can visit our office to submit your application to our enrolment team during working hours (9.00 am to 5.00 pm, Monday to Friday).

2 ENROLMENT AND ORIENTATION

Upon acceptance of your application for enrolment, a letter of offer, a written agreement and tax invoice for remaining fees will be forwarded to you. After we receive your signed acceptance offer, written agreement and the first payment, you will be issued a Confirmation of Enrolment (COE) to apply for the visa. Before the commencement of the course, orientation sessions are held. Students are required to attend the orientation session during which they will receive detailed information about the college, their course and other related matters.

NEED MORE INFORMATION?



www.aic.nsw.edu.au



admin@aic.nsw.edu.au



Ground Floor, 38 College street, Darlinghurst NSW 2010

NEXT AVAILABLE INTAKE

JANUARY

APRIL

JULY

OCTOBER





Australian International College Pty. Ltd.
ABN NO: 17 122 041 267
RTO NO: 41215
CRICOS PROVIDER CODE: 03456K



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